

Chaparral Pines Community Association
Tenant Information Sheet

Unit Number _____ Unit Owner Name _____

Owners off site address: _____

Date _____ Phone _____ Email _____

Emergency Contact _____ Phone # _____

Name of Adult Tenants: _____
(18 yrs and older) _____

Phone _____ Email _____

Lease Terms: Start date: _____ End date: _____ Option to renew _____

Emergency Contact _____ Phone # _____

Vehicle Descriptions:

Make _____ License # _____ Make _____ License # _____

Make _____ License # _____ Make _____ License # _____

Sign if tenants approved for transponders: _____

Owner Acknowledgement if unit is rented:

Tenant has been advised that they are leasing this unit in a Homeowners Association and are subject to the governing document and the rules and regulations of the HOA. Violations of the above documents could subject the owner of this unit to fines for the actions of the tenant. Tenant has been given a copy of the documents.

This completed form must be returned to the management company with a \$25 registration fee made payable to: Ogden & Company within 15 days of leasing the unit. Failure to submit this information will result in a \$15 penalty.

Owner signature

Date